



WEEKLY TIMESHEET

**NOTE: Timesheets can be downloaded from the Candidate page on our website
www.gwspersonnel.com.au**

NAME _____ WEEK ENDING _____

CLASSIFICATION _____ COMPANY _____

	WORK TIMES				OFFICE USE ONLY				
	DATE	START	BREAK	FINISH	NET	x1	x1.5	x2	x2.5
MON									
TUE									
WED									
THU									
FRI									
SAT									
SUN									
WEEKLY TOTAL									

Have the duties of this position significantly changed
from those originally advised to GWS Personnel?

Yes

No

Is this the last timesheet for this assignment?

Yes

No

Employee Certification: I have worked the above hours and no injuries were sustained

Employee Signature: _____

Authorising Person: I, _____ verify that the hours stated are correct
and have been performed in a satisfactory manner in accordance with our
contract

Authorising Signature: _____ **Contact Phone:** _____

**IT IS YOUR RESPONSIBILITY TO ENSURE THAT YOUR TIMESHEET IS RECEIVED
BY GWS PERSONNEL**

FAX TO GWS PERSONNEL BY 10.00AM MONDAY

<u>PARKES</u>	<u>ORANGE</u>	<u>DUBBO</u>	<u>WAGGA WAGGA</u>	<u>BATHURST</u>
02 6862 6052	02 6361 9986	02 6885 1864	02 6925 9062	02 6332 5445
Ph: 02 6862 6061	Ph: 02 6361 1112	Ph: 02 6884 1298	Ph: 02 6931 9070	Ph: 02 6331 1234